

AKUI KAMALABALA WOMEN'S COLLEGE
AKUI, BANKURA

Meeting no. 04/AKWC/IQAC-2022-2023

Date: 13.05.2023

NOTICE FOR IQAC MEETING

Sir/ Madam

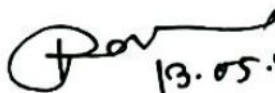
A meeting of IQAC of Akui Kamalabala Women's College, Akui, Bankura will be held on 17.05.2023 at 1:30pm in the Principal's Chamber of the college to discuss the following agenda.

You are cordially requested to remain present in the meeting in order to decide the following factors.

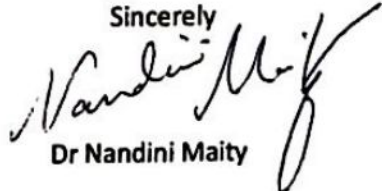
Agenda:

1. Discussion regarding Internal Assessment.
2. Discussion regarding ICT based classes.
3. Discussion regarding conduction of seminar.
4. Discussion regarding preparation of Code of Conduct.
5. Discussion regarding Career Counseling Programme.
6. Misc.

Thanking you.


13.05.2023

Principal
Akui Kamalabala Women's College
Akui, Bankura
(Countersigned)

Sincerely

Dr Nandini Maity
IQAC Coordinator

 **Co-ordinator**
I.Q.A.C.
Akui Kamalabala Women's College
Akui, Bankura, W.B.

MEETING RESOLUTION

বিডি নং / Meeting No.	০৪
তারিখ / Date	17.05.2023

উপস্থিত সভ্যগণের নাম

NAME OF MEMBERS PRESENT

স্থান / Place	Principal's Chamber
সময় / Time	1:30 P.m.

১। ১	৮। ৮	১৫। ১৫
২। ২	৯। ৯	১৬। ১৬
৩। ৩	১০। ১০	১৭। ১৭
৪। ৪	১১। ১১	১৮। ১৮
৫। ৫	১২। ১২	১৯। ১৯
৬। ৬	১৩। ১৩	২০। ২০
৭। ৭	১৪। ১৪	২১। ২১

রেজল্যুশন / Resolution Adopted

নং / No.

The Principal of the college takes the chair and the meeting starts.

1. Confirmation of the proceedings of the last meeting

The proceedings of the last meeting held on 24.01.2023 are read and confirmed.

2. Discussion regarding Internal Assessment.

It is discussed and decided that Internal assessment for semester II, Semester IV and Semester-VI will be held in the last week of May, 2023 during class hours. Each department is asked to prepare departmental notice and arrange meetings on how to conduct Internal assessment. The teachers are asked to prepare questions papers on 10 marks each for internal examination. In other way project work also may be included in the part of internal assessment. After evaluation, the answer scripts should be shown to the students and corrections should be made if necessary.

3. Discussion regarding ICT based classes.

It is discussed and decided that teaching staff of all departments must take ICT based classes instead of delivering lectures to motivate the students by giving greater emphasis to dynamism and student interaction with the subject matter. ICT based teaching speed up the transfer of information, increase student interest, and allow processes to be automated, among other aspects to be taken into account. It improves concentration and comprehension. All teachers must take at least one ICT based class each month and the module should be submitted to IQAC.

4. Discussion regarding conduction of seminar.

Department of Bengali has already taken initiative to conduct a seminar on Women empowerment. It is suggested that all the other departments should take initiative to organize National or International level seminars so enhance the discipline-specific knowledge of the students.

5. Discussion regarding preparation of Code of Conduct.

It is decided that a Code of Conduct should be prepared for all staff as well as the students of the college to maintain a sense of institutional discipline and cherish values and ethics needed for institutional development. The principles of academic integrity form an integral part of the code of conduct to which all the students of the institution must adhere. Breach of this code puts into question both the reputation of the Institution and the value of the degree awarded to the students. Dr Nandini Maity is given the responsibility to prepare a Code of Conduct for implementation at the earliest.

6. Discussion regarding Career Counselling Programme.

The Principal of the college proposes to introduce Career Counselling programme which helps in identifying strengths, interests, and values of the students and this can be used to explore the various career options that will best fit the student. The members of IQAC unanimously accepted this proposal and they agreed that these programmes provide college students with information about different career options, job descriptions, required education and training, and job outlook. Keeping this in mind it is resolved that the IQAC of the college will organize career counselling programmes very often under to supervision of Ajoy Kuiry (SACT, Department of Philosophy) .

7. Misc.

- a. It is discussed that all the teachers should be engaged in preparation of NAAC related activities .
The meeting ends with a vote of thanks to the chair.

Having no other agendum the meeting is ended with a vote of thanks to the chair.




Principal
Akui Kamalabala Women's College
Akui, Bankura